

**INVITATION  
THE ANNUAL GENERAL MEETING OF SHAREHOLDERS AND  
THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS  
PT ORGANON PHARMA INDONESIA Tbk**

The Board of Directors of PT ORGANON PHARMA INDONESIA Tbk ("**Company**") is domiciled in Central Jakarta, hereby invites the Company's Shareholders to attend the Annual General Meeting of Shareholders ("**AGMS**") and Extraordinary General Meeting of Shareholders ("**EGMS**") (hereinafter the "**Meeting**") which will be held by the Company on:

Day/Date : **Friday, 21 May 2021**  
Time : **10.00 WIB until finished**  
Place : **Wisma BNI 46, 27th floor Jl. Jend. Sudirman  
Kav. 1 Central Jakarta 10220**

**AGMS Agenda and explanation of AGMS Agenda:**

1. To approve Annual Report of the Board of Directors of the Company in the Company's business activity and the Company's financial administration for financial year ending 31 December 2020.
2. To approve the Company's Balance and Profit and Loss Statement for financial year ending 31 December 2020

Explanation of the First and Second Agenda:

Based on Article 66 of Law no. 40 of 2007 concerning Limited Liability Companies ("UUPT"), the Board of Directors is required to submit an annual report previously reviewed by the Board of Commissioners to the GMS at the Annual GMS for approval from the GMS. In addition, the financial statements for the fiscal year and the report on the supervisory duties of the Board of Commissioners must be approved by the GMS.

Ratification and the approval of the annual report by the GMS, means providing full payment and release of responsibility (acquiescence) to the members of the Board of Directors and the Board of Commissioners for management and supervisory actions that have been carried out during the previous financial year, as long as these actions are reflected in annual report and the action is not a criminal act.

3. To approve the use of Net Profit for Financial year ending 31 December 2020.

Explanation of the Third Agenda:

Based on the provisions of Article 71 of the Company Law, the use of net profit for the financial year concerned must be stipulated in the GMS.

4. To approve the appointment of Public Accountant's office which will audit the Company's Financial Statement for financial year ending 31 December 2021, as well as to determine such public accountant office's honorarium.

Explanation of the Fourth Agenda:

Based on article 13 paragraph (1) of the Financial Services Authority Regulation ("POJK") No. 13 / POJK.03/2017 concerning Use of Public Accountant Services in Financial Service Activities in conjunction with Article 59 paragraph (1) POJK No. 15/POJK.04/2020 concerning Plans for the Implementation of General Meeting of Shareholders of Public Companies, the appointment and dismissal of public accountants and / or public accounting firms that will provide audit services for annual historical financial information must be decided in the GMS by considering the proposal of the Board of Commissioners.

**EGMS Agenda and explanation of EGMS Agenda:**

- Changes to the Position and Complete Address of the Company and by amending Article 1 of the Articles of Association of the Company and restating the total Articles of Association of the Company

Explanation of the Agenda:

Based on Article 21 paragraph (2) of Law no. 40 of 2007 concerning Limited Liability Companies ("UUPT"), that in relation to changes in the name and / or domicile of the company, it must be carried out through the GMS.

- Changes of the Company's Board of Directors
- Changes of the Company's Board of Commissioners

**Notes**

1. The Company does not send a separate invitation to the Shareholders of the Company. Based on Article 52 paragraph (1) Financial Services Authority Regulation No. 15/POJK.04/2020 regarding the Plan and Implementation of General Meeting of Shareholders of Public Companies ("**POJK No. 15**"), this invitation

is an official invitation for the Company's Shareholders. This invitation can also be seen on the Company's website (<https://www.msd-indonesia.com>).

2. With due observance to the provisions of the Government Regulation in Lieu of Law of the Republic of Indonesia No. 1 of 2020 concerning State Financial Policy and Financial System Stability for Handling the 2019 Corona Virus Disease (COVID-19) Pandemic and / or in the Context of Facing Threats that Endanger the National Economy and / or Financial System Stability, Regulation of the Minister of Health of the Republic of Indonesia No. 9 of 2020 concerning Guidelines for Large-Scale Social Restrictions in the Context of Accelerating Handling of Corona Virus Disease 2019 (COVID-19), Governor Regulation Number 33 of 2020 concerning Implementation of Large-Scale Social Restrictions in Handling Corona Virus Disease 2019 (COVID-19) in Special Region Provinces The capital city of Jakarta, Article 27 POJK No. 15 and as a preventive measure / prevention of the spread of the COVID-19 outbreak globally, **the Company hereby encourages all Shareholders to attend the Meeting by giving proxy through e-Proxy** provided by the Indonesian Central Securities Depository ("KSEI") system. For scripless Shareholders whose shares are in the collective custody of KSEI or by filling out a Power of Attorney form provided by the Company which can be requested via email. The Company prepares power of attorney to Shareholders, namely Conventional Power of Attorney which can be requested via the Company's email ([sari.riska.hegar@merck.com](mailto:sari.riska.hegar@merck.com)) or Electronic Power of Attorney via e-Proxy which can be accessed on the eASY.KSEI platform via ([www.ksei.co.id](http://www.ksei.co.id)):
  - a. Conventional Power of Attorney - a power of attorney form covering voting and questions for each agenda item of the Meeting, a Power of Attorney that has been completed and signed by the Shareholders along with supporting documents submitted to the Company no later than 14 Mei 2021 at 15.00 WIB via email to ([sari.riska.hegar@merck.com](mailto:sari.riska.hegar@merck.com)).
  - b. E-Proxy through eASY.KSEI - an authorization system provided by KSEI.
3. Pursuant to Article 26 paragraph (2) of the Company's Articles of Association, those entitled to vote at the Meeting are the Company's Shareholders whose names are registered in the Shareholders Register ("DPS") of the Company or the holders of securities account balances in KSEI Collective Custody on Wednesday April 28<sup>th</sup> 2021 at 16.00 WIB.
4. For the Shareholders of the Company whose shares are placed in the collective custody of KSEI, a Written Confirmation for the Meeting ("KTUR") can be obtained at the securities company or at the Custodian Bank where the Company's Shareholders open their securities accounts.
5. Shareholders who are not present can be represented by their proxies through e-proxy as mentioned above and/or represented by their proxies at the Meeting by bringing a Power of Attorney provided that members of the Board of Directors, members of the Board of Commissioners and employees of the Company can act as proxies for the Company's shareholders in This meeting, however, the votes they cast are not taken into account in the voting. The Power of Attorney Form can be obtained every working hour at the Company's Securities Administration Bureau ("BAE"), PT Ficomindo Buana Registrar, Jl. Jend Sudirman Kav 75 Setiabudi No.3, RT.2 / RW.2, Kuningan, Karet Kuningan, Kuningan, South Jakarta City, Special Capital Region of Jakarta 12910 Tel: (021) 22638327.
6. Shareholders or their proxies who will attend the Meeting are requested to bring and submit a copy of valid Identity Card or Other Identification to the registration officer before entering the Meeting room.
7. Shareholders of companies in the form of legal entities such as Limited Liability Companies, Foundations or Pension Funds must bring a complete photocopy of their Articles of Association and the latest management structure.
8. In accordance with the provisions in Article 18 POJK No. 15, the material for the agenda of the Meeting is available from the date of the Meeting Invitation to the convening of the Meeting which can be accessed and downloaded through the Company's website (<https://www.msd-indonesia.com>).
9. The Meeting will be broadcast live via the webex link that will be provided and shareholders can watch the meeting through this link which will be informed on the Company's website (<https://www.msd-indonesia.com>).

In relation to preventing the spread of COVID-19, the Company will establish health procedures in accordance with the direction of the Building Management Task Force Team, which are as follows:

1. Shareholders or Shareholders who continue to come to the meeting location must follow the 3M protocol (Wearing a Mask, Keeping Distance, and Washing Hands) and be at the venue no later than 30 (thirty) minutes before the Meeting starts or at 09.30 WIB.
2. Shareholders or Shareholders who will attend the Meeting are required to submit a Rapid Test (Non-Reactive)/Swab Test (Negative) Certificate which is valid within 14 (fourteen) days.
3. The Company does not provide a Rapid Test / Swab Test at the venue where the Meeting is held.
4. Shareholders or Proxy of Shareholders are requested to conduct a thermal check at the location provided by the building management before entering the Meeting Room and if they do not comply with the building management's health protocol, they are not allowed to enter the Meeting Room.
5. Shareholders or Shareholders with health problems such as flu / cough / fever / sore throat / shortness of breath are not allowed to enter the Meeting Room.
6. Shareholders or Shareholders who will attend the Meeting must complete a Health Declaration Form which can be requested via the Company's email ([sari.riska.hegar@merck.com](mailto:sari.riska.hegar@merck.com)) and then submit it to the officer before entering the Meeting Room. If you do not meet the requirements stated in the Health Declaration Form, you are not allowed to enter the Meeting Room.
7. The Meeting will apply physical distancing with a distance of at least 2 (two) meters. Meeting participants are advised not to shake hands or touch directly.
8. Participants who are allowed to attend maximum of 5 people, if the attendee has reached the maximum limit then other participants are not allowed to enter the meeting room.
9. Considering that the Meeting was held in a physical distancing situation, the Company did not provide food and drinks at the time of the Meeting.

Jakarta, 29 April 2021  
**PT Organon Pharma Indonesia Tbk**  
Board of Directors